



## **SAFA FACULTY MEETINGS May 2011**

1. MOU and W-9
  - a. Signed?
  - b. Questions?
2. Confirm courses
  - a. Days/time?
3. **What collections** to use
4. **How** to use them
  - a. Time constraints
    - i. One Visit: Brief interaction with materials and activity completed on site
    - ii. Visit(s): Some pre- and post- preparation, activities, or assignments
    - iii. Semester-long, intensive research projects: Multiple visits to BHS as a class; Send students to the library on their own?
  - b. Structure
    - i. Documents --> Research Qs?
    - ii. Research Qs --> Documents?
  - c. Individual vs. Group Work?
  - d. **Framing is needed.**
5. Course Websites
  - a. One per class
  - b. Will be easy to use, training at Institute, support person available
6. Summer Institute
  - a. June 13 - 17
  - b. Detailed program emailed by Friday, June 3
  - c. Draft Course Plan will be completed at the end of Institute
7. Follow Up for May Meetings
  - a. Questions? Concerns?
  - b. Which collections interested in?
  - c. Do you want to come back to see materials before June 13?